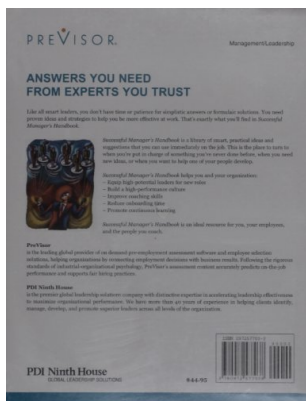


[PDF] Successful Manager's Handbook

Susan H. Gebelein, Kristie J. Nelson-Neuhaus, Carol J. Skube, David G. Lee, Lisa A. Stevens, Lowell W. Hellervik, Brian L. Davis - pdf download free book



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practical, easy-to-use tips, on-the-job activities, and suggestions for improving managerial skills and effectiveness. This 700-page ready reference guide will help you: * Create realistic action steps for your development plan * Search for ideas and activities for your long-term career development * Familiarize yourself with or advise others on performance expectations for managers Synopsis The Successful Manager's Handbook is based on the latest research on four critical leadership performance dimensions: * Thought Leadership * Results Leadership * People Leadership * Self Leadership Within these broad dimensions, are nine core factors which are essential to the success of managers in every industry, from seasoned professionals to entry-level. These factors are: * Communication * Interpersonal * Leadership * Motivation & Courage * Self-management * Strategy * Judgment * Business Knowledge Get Your Copy Today!

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